

PRIVACY NOTICE



Advanced Training Course in Molecular Bioengineering, is organised by i3S - Instituto de Investigação e Inovação em Saúde da Universidade do Porto - Associação. This Training course will take place in a classroom format between 13-17 October, 2025. This privacy notice explains how we process your personal data when you register to attend this Training course and your rights in relation to the personal data we hold.

Your personal data, in the context of this Training course, shall be processed in accordance with the EU General Data Protection Regulation (GDPR) and relevant Portuguese Laws.

The data controller for the processing of your personal data in the context of this Training course is i3S (address: Rua Alfredo Allen 208, 4200-135 Porto, Portugal; Tel: +351 226 074 900). i3S is responsible for the overall organisation of the training course and communication with the participants before and after the end of the training course. i3S has appointed a Data Protection Officer, who can be contacted by email at dpo@i3s.up.pt (or by post/telephone using the information provided above).

We will process the following personal data categories from you: Identification (*e.g.* name, image or audio – as captured in photographs or on recordings we make during the training course), contact details (*e.g.* e-mail and/or postal address), background and professional related information (*e.g.* professional affiliation, qualifications), and payment details (*e.g.* VAT number), when applicable. In addition, and only where necessary, we may also collect the following special categories of personal data: information concerning your health and medical conditions (*e.g.* disability and dietary requirements), (trade union) membership number (where membership provides you with access to/a discount for a Training course) and criminal acts caught on our CCTV cameras.

The purpose for processing your personal data within the scope of this Training course is to organise it, register the participants, issue invoices and process payments, issue and deliver certificates, generate an abstract book, manage the online platform, publicize/promote this training course/project and disseminate its outputs and communicate with all participants within the scope of this Training Course.

The lawful basis we rely on for processing your personal data is elaboration of a contract, your consent, a legal requirement and/or our legitimate interest, under article 6 (1)(b), (a), (c) and (f) of the EU GDPR (respectively). For instance, to organize this Training course we rely on the elaboration of a contract as lawful basis to process data. To publicize/promote this Training course by posting photographs of the training course in the i3S website and social/conventional media we rely either on your explicit consent or our legitimate interest.

When we process special categories of data, like dietary requirements or membership number, we rely on your explicit consent (under article 9(2)(a) of the EU GDPR). To process CCTV data for detecting criminal actions we rely on the establishment, exercise or defence of legal claims or the prevention or detection of a crime (under article 9(2)(f) of the EU GDPR).

INSTITUTO
DE INVESTIGAÇÃO
E INOVAÇÃO
EM SAÚDE
UNIVERSIDADE
DO PORTO

Rua Alfredo Allen, 208
4200-135 Porto
Portugal
+351 220 408 800
info@i3s.up.pt
www.i3s.up.pt



Your personal data will be stored in i3S servers and will only be processed within EU/EEA. Your personal data will be saved until the purpose for which they were processed has been fulfilled, for the time required by law or until you withdraw your consent.

Access to your personal data is granted only to designated i3S staff who are involved in the organisation of this Training course. We will also need to share your name and affiliation with the Funding Agency. In addition, it may be necessary for us to share some of your personal data with our bank (to process payments), service providers (*e.g.* catering company, accommodation, the company managing the online platform), and to co-organizers involved in this Training course. In addition, we may be required by law to grant access to some of your personal data.

You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. You have the right to withdraw your consent to the processing of your personal data. Under certain conditions, you have the right: to ask that we delete your personal data or restrict its use; to object to our processing of your personal data; to data portability. If you have any queries concerning the processing of your personal data or if you wish to exercise your rights, please contact the Data Protection Officer of i3S at any time at dpo@i3s.up.pt or by post/telephone (address: Rua Alfredo Allen 208, 4200-135 Porto, Portugal; Tel: +351 226 074 900).

You also have the right to lodge a complaint with the Portuguese Data Protection Authority (Comissão Nacional de Proteção de Dados) concerning a breach of personal data protection rules (www.cnpd.pt).